

Inviting Applications for the position of Pachaka (Religious Cook)

Pachaka Application Form

Our Organization: The Hindu Community & Cultural Center (Shiva Vishnu Temple), (HCCC) is located at 1232 Arrowhead, Livermore, CA-94551. We are a religious tax-exempt, non profit organization, incorporated in the State of California, USA since 1977. In addition to religious services, we conduct Cultural, Educational and Human Services activities for the community to participate.

We have an Industrial size kitchen where we prepare Prasadam which is offered as Annadana to devotees who visit the temple. We also have a smaller Naivedyam Kitchen for exclusively cooking Naivedyam for the deities.

Our Requirement: We are on the look out for a Pachaka (Religious cook) who will have the following duties and responsibilities.

- Prepare "Naivedyam" food in the kitchen following all religious fundamentals required for the purity of cooking, offered to the deities, on a daily basis.
- Prepare Maha Prasadam for devotees which includes Laddu, Vada, Kara Sev and other food, per guidelines set by the temple and administered by the Food Chairperson & Manager.
- Prepare food as required for "Annadanam".
- Delegate and oversee employees and volunteers who assist with food preparation and cleaning of the kitchen.
- Ensure that the kitchen, which includes the store and dish washing area, is clean at all times, including when you leave for home after work every day.
- Maintain sanitation, health, and safety standards in work areas.
- Perform other temple duties assigned to you by the Food Committee Chairperson & Manager. You will be advised of your duties, responsibilities and expectations on a daily basis.
- Assist other priests as needed from time to time and provide best possible experience to the devotees visiting the temple.

JOB REQUIREMENTS

- Must be a Hindu priest to prepare Naivedyam
- Adaptability, flexibility, and commitment to the Temple
- Ability to establish working relationships with all employees, volunteers, management and devotees

- Ability to maintain and project professionalism, internally and externally, at all times
- Exercises good judgment in decision making
- Work in a safe, prudent and organized manner
- Must comply with safety and security standards.
- Clear communication and a positive attitude, as well as working well with other employees and volunteers, as required.
- Respect for individuals (devotees, employees, volunteers, management)
- Follow and comply with all policies and procedures of the Temple, including the Employee Handbook, Sampradaya and Priest policies

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this position, the employee:

- Must be able to work at the temple on a regular basis
- Must be able to work weekends and Holydays
- Must be able to reach, bend, stoop, shove, reach above shoulder level, use head and neck in a twisting or static motion and to look up and/or down, and lift and carry up to 50 pounds
- Must be able to use hands repetitively, stand for prolonged periods, walk, grasp firmly/strongly and simply/lightly with hands, and use fine finger dexterity.
- Must be able & willing to clean the work area and necessary utensils before and after work to not only meet religious standards but that of the and HCCC.
- Must be able to stand for long periods of time (4 hour at a time)

This job description is not an exclusive or exhaustive list of all job functions that an employee in this position may be asked to perform from time to time. This job description reflects the job content at the time of writing and will be subject to periodic change in light of changing operational requirements. This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to perform any other job-related duties assigned by management.

What We Offer: We arrange for an R1 visa which is solely dependant on your meeting the exacting standards of USCIS at that time. We provide salary, housing assistance and medical and dental coverage for self and family as per the policy in existence.

What do we need from you: Filled applications in Format attached should be sent by email to resumehccc@gmail.com. Please send as much details as possible.

We will hold your application in confidence. If we find your candidature suitable we will interview you either in person or via video conferencing or by phone. The interview dates and times will be intimated to you at the email on record.

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